

## We are pleased to welcome you to our practice!

As required by law, our office adheres to written policies and procedures to protect the privacy of information about you that we create, receive or maintain. Your answers are for our records only and will be kept confidential subject to applicable laws. Please note that you will be asked some questions about your responses to this questionnaire and possibly be given additional questions regarding your health. This information is vital to allow us to provide appropriate care for you. This office does not use this form to discriminate.

How did you hear of our office? Friend/Family, please list name Insurance \_\_\_\_\_ Internet search (Google/Yelp, etc.) \_\_\_\_ Ad/Coupon Location/Sign artisticd.com Other **General Patient Information** Please provide some basic information. First Patient Name \_ Pref. Name Middle Initial Date of birth \_\_\_\_\_ SSN \_\_\_\_ Sex M F Single Married Child City State Best Contact # \_\_\_\_\_ Work # \_\_\_\_ Email \_\_\_\_ Have any of your family members been to our office before? Yes No If yes, please provide name Occupation/student Where Emergency contact \_\_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_ \*If you are completing this form for someone else, what is your relationship to that person? Relationship\_\_\_\_\_ Insurance If you have insurance, please fill out the information below and sign the insurance agreement. This allows our office to send dental claims on your behalf and process payments. **Primary Insurance Secondary Insurance** Insured's Name: Insured's Name: Insured's date of birth: Insured's date of birth: SSN# or ID #: \_\_\_\_\_ SSN# or ID #: \_\_\_\_\_ Insurance Co: Insurance Co: Insurance Phone#: Insurance Phone#: Group #: \_\_\_\_\_ Group #: \_\_\_\_\_ **Employer:** \_\_\_\_\_ Employer: \_ I certify that the above insurance information is correct and in force. I understand that filing of insurance claims is my responsibility and may be provided as a service to me and that any agreement for dental coverage is between my insurance company and myself. I hereby authorize Artistic Dental, Insurer, or other organization to release any information regarding the dental history, treatment, or benefits payable for the dental claims of the Plan administrator or its authorized agent for determining benefits payable. I understand that I am financially responsible for care provided and that insurance is considered a method of reimbursement and is not a substitution for payment. I authorize my signature to be on file for the processing of dental claims on my or my family's behalf and authorize benefits to be paid directly to Artistic Dental at the biltmore, Inc. I am aware that it is my responsibility to read and understand my own dental insurance policy, including benefits, limitation and exclusions. I understand that deductibles, co-payments, and non-covered services are my responsibility to pay by the time of service and that the treatment plans given by Artistic Dental are only an estimate of benefits and co-payments. Signature Date

#### Office Polices to Read, Acknowledge, Sign and Date

We need to make you aware of a few policies we abide by in our office and need your consent to treat you. If you have any questions, please ask! Thank you for your cooperation.

### **Policy regarding Same-Day Cancellations**

I understand that Artistic Dental has a \$50 fee/hour that may be applied to my account if I miss an appointment without sufficient notice to the dental office of at least 24 hours prior to my scheduled appointment time. I am enrolled in an automated appointment reminder system that will help avoid the unfortunate forgetting of an appointment and I can modify my method of contact at any time, but ultimately take the responsibility of scheduling responsibly.

#### **Financial Responsibility**

If my account becomes delinquent (60 days or older), I agree to pay all late fees, finance charges, collection costs, attorney fees, and any other costs that may be incurred to enforce collection of any amount outstanding.

To avoid collection action, I will keep in contact with the office when I receive correspondence from them regarding balances. Returned checks will be assessed a \$30 non-sufficient funds charge.

#### **Acknowledgment of Receipt of Privacy Notice**

I acknowledge that the office's Notice of Privacy Practices has been made available to me.

#### **Consent for Treatment**

I, the undersigned, hereby authorize and understand that for the doctors of Artistic Dental at the biltmore to properly diagnose my/or my dependents' dental condition(s), he/she will need to have a thorough medical and dental record compiled, which includes, but is not limited to: radiographs, study models, photographs or any other diagnostic aids the office employs.

I understand I will have the opportunity to ask questions at any time regarding my diagnosis, recommended treatments, attendant risks and complications, post-operative course and variables, and treatment alternatives; including doing nothing at all, and have my questions answered to my satisfaction.

I understand I will be informed of unexpected treatments that may be necessary, in the judgment of the doctor to improve my safety and result during treatment. Although favorable results are expected, no guarantee or warranty of expectations, refunds of any kind, either expressed, or implied, will be made. This is due to the human variable associated with individual healing and recovery responses to treatment of any kind.

I understand that my doctors at Artistic Dental are very much involved in the use, research, and advancement of new technologies, procedures and materials and may employ these advancements to deliver my treatment.

I understand that excellent home care by me/my dependent, will add considerably to the successful outcome of treatments and my/their dental health.

I have read all the above and consent for treatment prior to my signature and understand in full. I authorize the Artistic Dental doctors and team to proceed with the diagnosis and the necessary treatment as will be proposed, following the establishment of financial arrangements. If dental insurance is involved, I understand that I am ultimately responsible for account and any balances not covered by my insurance. I also state that I read and write in English.				
Patient/Parent/Guardian Signature	Date			

Artistic Dental at the biltmore New Patient Forms modified March 2019

# **Dental and Medical Health History**

Patient Name	Date of birth
Dental	Information
Are you currently experiencing dental pain?	Do you have earaches or neck pains?
	Office #
	gn date
List one thing you like about your smile	
List one thing you don't like about your smile	
Health His	tory Information
Physician Name	Office #
Pharmacy	Phone #
Are you in good health? Yes No If you've answered Are you under a physician's care now and what for	No ?
Have you had a serious illness, operation or been hospitalize If yes, what for?	ed in the past 5 years? Yes No
Please list all Medications / vitamins / supplements that you	are currently taking
Paget's disease? Yes No Since 2001, were you treated or are you presently scheduled to begin to bone pain, hypercalcemia or skeletal complications resulting from Page Yes No Date treatment began  Allergies Are you allergic to or have you ever had a reaction to	):
Yes No Local anesthetics	Yes No Iodine
Aspirin	Latex
Penicillin or other antibiotics	Metals
Barbiturates, sedatives, or sleeping pills	Other
Codeine or other narcotics	
If any yes responses, please specify type of reaction	Continue to page 4

3

Please check mark a yes or no response to indicat	e if yo Yes		have not had any of the following health concerns o	r dise Yes	eases No
Allergies: Seasonal/Food/Animals/Other			Kidney problems		
Anemia			Low blood pressure		
Angina			Malnutrition		
Arthritis			Mental health disorders		
Arteriosclerosis			Specify please		
Asthma			Mitral valve prolapse		
Autoimmune disease			Neurological disorders		
Back Problems			Specify please		
Blood disease			Night sweats		
Bleeding, abnormal			Osteoporosis		
Blood transfusion, if yes when?			Pacemaker	•	
Bronchitis/Pneumonia			Respiratory Problems		
Cancer/Chemotherapy/Radiation			Recurrent infections		
Type	•		Type of infection		
Cardiovascular disease			Persistent cough		
Chemical dependency			Rheumatoid arthritis		
Circulatory Problems			Rheumatic fever		
Congestive heart failure			Rheumatic heart disease		
Cortisone Treatments			Scarlet fever		
Damaged heart valves			Shortness of breath		
Diabetes Type I or II Glucose #			Sinus trouble		
Do you snore?			Severe or rapid weight loss		
Do you wear contacts?			Severe headaches/migraines		
Eating Disorder			Sleep disorder		
Eye Condition, other than corrective lenses			Skin Condition		
Emphysema			Stroke		
			Systemic lupus erythematosus		
Epilepsy/seizures					
Dizziness, fainting spells			Swollen glands in neck, persistent		
G.E. Reflux/persistent heartburn			Thyroid problems		
•			Tuberculosis		
Glaucoma					
Head Injury			Ulcers		
Hearing loss.			Artificial (prosthetic) heart valve		
Heart attack			Previous infective endocarditis		
Heart murmur			Damaged valves in transplanted heart		
Hemophilia.			Congenital heart disease (CHD)		
Hepatitis, jaundice or liver disease					
High blood pressure			Unrepaired, cyanotic CHD		
HIV infection or AIDS Viral load			Repaired (completely) in last 6 months		
Joint Replacement (hip, knee, elbow, etc)	_		Repaired CHD with residual defects		
Date: Complications Yes No	D		Except for the conditions listed above, antibiotic prophylaxis is no	o longe	r
Regarding the joint replacement, did your			recommend for any form of CHD.		
Orthopedic surgeon give instruction to pre-medicate					
with antibiotics before dental treatments? Yes	No	Don't K	Know		
Do you use tobacco products (smoking, snuff, che If so, how interested are you in stopping?		dis)? Y	Yes No Very Somewhat Not Interested		
Women Only Are you: Taking birth control pills or hoper Pregnant? Yes No Number of weeks					
health history and that my dentist and his/her staff will rely	on the	ne information I will not h	given on this form is accurate. I understand the importance of on for treatment me. I acknowledge that my questions, if any, old my dentist, or any other member of his/her staff, responsible mad in the completion of this form.	about	
Patient/Parent/Guardian Signature			Date		
Notes:					_