

Office Polices to Read, Acknowledge, Sign and Date

We need to make you aware of a few policies we abide by in our office and need your consent to treat you. If you have any questions, please ask! Thank you for your cooperation.

Policy regarding Same-Day Cancellations

I understand that Artistic Dental has a \$50 fee/hour that may be applied to my account if I miss an appointment without sufficient notice to the dental office of at least 24 hours prior to my scheduled appointment time. I am enrolled in an automated appointment reminder system that will help avoid the unfortunate forgetting of an appointment and I can modify my method of contact at any time, but ultimately take the responsibility of scheduling responsibly.

Financial Responsibility

If my account becomes delinquent (60 days or older), I agree to pay all late fees, finance charges, collection costs, attorney fees, and any other costs that may be incurred to enforce collection of any amount outstanding. To avoid collection action, I will keep in contact with the office when I receive correspondence from them regarding balances. Returned checks will be assessed a \$30 non-sufficient funds charge.

Acknowledgment of Receipt of Privacy Notice

I acknowledge that the office's Notice of Privacy Practices has been made available to me.

Consent for Treatment

I, the undersigned, hereby authorize and understand that for the doctors of Artistic Dental at the biltmore to properly diagnose my/or my dependents' dental condition(s), he/she will need to have a thorough medical and dental record compiled, which includes, but is not limited to: radiographs, study models, photographs or any other diagnostic aids the office employs.

I understand I will have the opportunity to ask questions at any time regarding my diagnosis, recommended treatments, attendant risks and complications, post-operative course and variables, and treatment alternatives; including doing nothing at all, and have my questions answered to my satisfaction.

I understand I will be informed of unexpected treatments that may be necessary, in the judgment of the doctor to improve my safety and result during treatment. Although favorable results are expected, no guarantee or warranty of expectations, refunds of any kind, either expressed, or implied, will be made. This is due to the human variable associated with individual healing and recovery responses to treatment of any kind.

I understand that my doctors at Artistic Dental are very much involved in the use, research, and advancement of new technologies, procedures and materials and may employ these advancements to deliver my treatment.

I understand that excellent home care by me/my dependent, will add considerably to the successful outcome of treatments and my/their dental health.

I have read all the above and consent for treatment prior to my signature and understand in full. I authorize the Artistic Dental doctors and team to proceed with the diagnosis and the necessary treatment as will be proposed, following the establishment of financial arrangements. If dental insurance is involved, I understand that I am ultimately responsible for my account and any balances not covered by my insurance. I also state that I read and write in English.

Patient/Parent/Guardian Signature

Date

Dental and Medical Health History

Patient Name _____ **Date of birth** _____

Dental Information

Yes	No	Yes	No
Are you currently experiencing dental pain?		Do you have earaches or neck pains?	
Do your gums bleed when you brush or floss?		Do you jaw clicking, popping or discomfort?	
Are your teeth sensitive to hot or cold?		Do you brux or grind your teeth?	
Are your teeth sensitive to sweet and pressure?		Do you have sores or ulcers in your mouth?	
Is your mouth dry?		Do you wear dentures or partials?	
Have you had any periodontal (gum) treatments?		Have you ever had serious injury to your head?	
Have you ever had orthodontic (braces) treatment?		or mouth?	
Have you had any past problems associated with having dental treatment?			

Date of your last dental exam _____ **Were x-rays taken?** Yes No

Previous Dentists Name _____ **Office #** _____

If you would like us to request your dental records, please sign _____ **date** _____

List one thing you like about your smile _____

List one thing you don't like about your smile _____

Health History Information

Physician Name _____ **Office #** _____

Pharmacy _____ **Phone #** _____

Are you in good health? Yes No **If you've answered No**
Are you under a physician's care now and what for? _____

Have you had a serious illness, operation or been hospitalized in the past 5 years? Yes No
If yes, what for? _____

Please list all Medications / vitamins / supplements that you are currently taking

Are you taking or scheduled to begin taking an antiresorptive agent (like Fosamax, Actonel, Atelvia, Boniva, Reclast, Prolia) for osteoporosis or Paget's disease? Yes No

Since 2001, were you treated or are you presently scheduled to begin treatment with an antiresorptive agent (like Aredia, Zometa, XGEVA) for bone pain, hypercalcemia or skeletal complications resulting from Paget's disease, multiple myeloma or metastatic cancer?

Yes No **Date treatment began** _____

Allergies Are you allergic to or have you ever had a reaction to:

Yes	No	Yes	No
Local anesthetics		Iodine	
Aspirin		Latex	
Penicillin or other antibiotics		Metals	
Barbiturates, sedatives, or sleeping pills		Other	
Sulfa drugs			
Codeine or other narcotics			

If any yes responses, please specify type of reaction _____

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